

**NOTICE GOVERNING BOARD MEETING FOR
GULF COAST CHARTER ACADEMY SOUTH, INC.**

A GOVERNING BOARD MEETING WILL BE HELD ON FEBRUARY 7, 2024, at 4:30 p.m.,
UTILIZING COMMUNICATIONS MEDIA TECHNOLOGY (“CMT”).

THE CMT USED WILL BE THE FOLLOWING:

[Join Zoom Meeting](#)

<https://us02web.zoom.us/j/86285796468?pwd=SU1Hc21vVUJoNE0rYnFvMWFPamd5UT09>

[Meeting ID: 862 8579 6468](#)

[Passcode: S75jdb](#)

[One tap mobile](#)

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[+13126266799,,86285796468#,,,,*889132# US \(Chicago\)](#)

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[• +1 646 558 8656 US \(New York\)](#)

[• +1 646 931 3860 US](#)

[• +1 301 715 8592 US \(Washington DC\)](#)

[Meeting ID: 862 8579 6468](#)

[Passcode: 889132](#)

INTERESTED PERSONS MAY EITHER ATTEND THIS MEETING VIA CMT OR IN-PERSON
AT THE FOLLOWING ADDRESS:

**Gulf Coast Charter Academy South
215 Airport Pulling Road North
Naples, FL 34104**

FOR ADDITIONAL INFORMATION REGARDING THIS MEETING OR TO PROVIDE IN-
FORMATION TO BE CONSIDERED AT THIS MEETING, PLEASE CONTACT:

FORZA EDUCATION MANAGEMENT

PO Box 830

Parrish, FL 34219

Info@FORZAedu.com

727-642-9319

THE MEETING WILL INCLUDE INFORMATION REGARDING
GULF COAST CHARTER ACADEMY SOUTH. ALL BOARD PACKETS ARE DISTRIBUTED
TO THE BOARD TO REVIEW PRIOR TO THE SCHEDULED MEETING.

AGENDA

I. Call to Order and Roll Call:

Helen called the meeting to order at 4:33 p.m.

School Board:

Helen Deitrich- VP

Gwen DaPore- Secretary

FORZA:

William Staros RVP

Jose Rubio RVP

Rafael Mestre Budget and Finance

Trine Alfaro Marketing

GC:

Brittany Fangmier- Principal

Parent/School Liaison:

Brittany Fangmier

Public/Other:

None

II. Approval of Agenda:

Helen made a motion to approve the agenda. Gwen seconded the motion which passed unanimously.

III. Approval of Minutes: NOVEMBER 1, 2023

Helen made a motion to approve the minutes. Gwen seconded the motion and the motion passed unanimously.]

IV. Old Business: NONE

V. Public Comment: NONE

VI. New Business:

A. Treasurer's Report:

Rafael presneted his report on the financials for the 2nd quarter which included a review of fund balances and anticipated reserves. The report continues to show strong fiscal standing with a healthy balance sheet with excess revenue of over \$5 million. He asked if there were any questions, and there were none.

B. Approve and Execute Financials: Quarter 2- 2023

Helen made a motion to approve the financials. Gwen seconded the motion and the motion passed unanimously.

C. Approve Projected Enrollment 2024-2025

Mr. Staros reviewed the projected annual enrollment for the school which shows an expected 684 students for the upcoming school year. Gwen made a motion to approve the projection. Helen seconded the motion and the motion passed unanimously.

D. Approve Projected Budget 2024-2025

Based on the projection for the upcoming school year, FORZA worked with Building Hope and their financial team to create a projected budget based on 684 students. The budget considers debt service and the upcoming pavilion project. A healthy fund balance is projected for the year, which equates to another healthy year for the school with respect to fiscal responsibility. Helen made a motion to approve the projection. Gwen seconded the motion and the motion passed unanimously.

E. Approve Tentative 2024-2025 Academic Calendar

Mr. Staros presented the academic calendar, which is set to begin on August 12, 2024. There were no questions or concerns. Helen made a motion to approve the calendar. Gwen seconded the motion and the motion passed unanimously.

F. Approve 2024-2025 Board Meeting Schedule

Mr. Staros presented the board meeting schedule, which will continue to meet quarterly and via ZOOM. It was noted that additional meeting may be needed for items requiring Board approval between projected dates. Gwen made a motion to approve the schedule. Helen seconded the motion and the motion passed unanimously.

G. Approve February Teacher Out of Field Letters

Mrs. Fangmeier reviewed the current staff who are teaching out of field and her plan for bringing staff into compliance. This report reflects staff who were not present on the out of field letter presented in October. Gwen made a motion to approve the letter. Helen seconded the motion and the motion passed unanimously.

Having reviewed the agenda before the meeting, Helen requested that we review items H, I, J, and K, which were reviewed and presented for Board vote collectively.

H. Approve FORZA Decision Making for Food Service Provider (RFP)

Mr. Staros explained that the current contract for food services ends this year, and the school is required to submit an RFP to review and select a Food Services Provider. This item gives FORZA the opportunity to develop and submit the RFP and decide for final selection.

I. Approve FORZA Decision Making for Health Benefits Vendor (RFP)

The Board requested that FORZA review the schools health benefits for the upcoming school year in order to determine if a change would need to be made, which would have to be done through an RFP. This item gives FORZA the go ahead to create and manage an RFP for Health Provider.

J. Approve New Technology Vendor and Timeline (TechLab)

Mr. Staros reviewed the need for a new vendor for IT Services based on the continued growth of the school. The school will begin working with Technology Labs for all IT needs, starting in July. The Board will craft a notification letter to BlueCoast Networks to thank them of their years of service and to detail the timeline for this transition.

K. Approve New Payroll Services Agreement with Building Hope and Pay-locity

Mr. Staros reviewed the need for a new vendor for Payroll Services based on the continued growth of the school. The school will expand its relationship with Build Hope Services to include its HR and Payroll needs, starting in July.

AfHelen made a motion to approve items H-K on the agenda collectively and concurrently. Gwen seconded the motion and the motion passed unanimously.

VII. Reports:

A. Principal's Report:

B. FORZA Education Management Report:

VIII. Comments from the Board: (non-agenda items only): None

IX. Reconfirmation of Next Meeting Date: MAY 1, 2024

Gwen DaPore made a motion to approve the May 1, 2024 Board Meeting and Helen Deitriech seconded the motion which passed unanimously.

X. Adjournment

Helen Deitriech made a motion to adjourn the meeting at 5:05PM and Gwen Dapore seconded the motion which passed unanimously.

**Individuals wishing to address the Board of Directors under Public Comments, are requested to sign-up prior to the beginning of the meeting by emailing Info@FORZAedu.com or by stating your name during Roll Call and requesting to speak. Individuals are limited to three minutes to present their comments.*

***The Board of Directors will not respond to extended public comments during the meeting, however, will follow-up any comments presented, in the most appropriate and time-effective manner.*

Minutes from the Meeting will be available at the following location:

Gulf Coast Charter Academy South Website: GCCAS.ORG