
MINUTES from 7/10/24 Board Meeting

Gulf Coast Charter Academy Oak Creek Charter School
Parrish Charter Academy North River Charter Academy

I. Call to Order and Roll Call:

School Board:

Mark McCabe	President
Helen Deitrich	VP
Brett Baugh	Secretary
Frank Zhou	Board Member

FORZA:

Chuck Malatesta	CEO
William Staros	COO
Jose Rubio	Academic Specialist
Trine Alfaro	Director of Marketing
Jenna Hodgens	Education Consultant
Rafael Mestre	Finance

Charter Schools:

Dawn Patterson	PCA Principal
Brittany Fangmeier	GC Principal
Carey Gilcher	GC Administration
Charity Zawatski	OC Executive Director

Parent/School Liaison:

Principals

Public/Other: None

II. Approval of Agenda:

A. Agenda Amendments

Mark stated to remove the June financials since they were not completed yet. Dawn asked if the board could add approving the CRP Plans (Comprehensive Reading Plan) that were sent to the board for review. Mark made a motion to approve the amended agenda to include removing the June financials and adding the approval of the CRP Plans. Helen seconded the motion and the motion passed unanimously.

B. Items Pulled from Consent for Discussion

Mark stated that he would like to pull the financial item from the Consent agenda in case any board members had any questions. Helen recommended the financials be under new business for future meetings and everyone agreed.

III. Approval of Minutes: May 1, 2024

Frank made a motion to approve the minutes. Helen seconded the motion and the motion passed unanimously.

IV. Public Comments: N/A

V. Old Business: No old business

VI. Consent Items:

Mark made a motion to approve consent items A, B, D, E, and F. Brett seconded the motion and the motion passed unanimously.

- A. Approve Revised Handbooks
- B. Approve MHAA Plans
- C. Approve Financials (May 2024)
- D. Approve Revised Budgets
- E. Approve School Safety Policy
- F. Approve CRT Plans

VII. **New Business and Discussion Items Pulled from Consent:**

A. Approve and Accept Gwen DaPore’s Resignation from North River Charter Academy
 Discussion-Helen thanked Gwen for her years of service and wished her well. Brett made a motion to approve and accept Gwen DaPore’s resignation from North River Charter Academy. Brett seconded the motion and the motion was passed unanimously.

B. Approve & Accept FORZA’s Recommendation to Hire Brittany Fangmeier as Principal for North River Charter Academy
 Discussion-Mark congratulated Brittany for being recommended. Mark made a motion to approve and accept FORZA’s recommendation to hire Brittany Fangmeier as the first principal of North River Charter Academy. Helen seconded the motion and the motion passed unanimously. The board members congratulated Brittany.

C. Approve GC Gifting OC Funds to Pay Off Bus Loans
 Discussion-Mark stated that GC could gift funds to Oak Creek Charter School to help pay off their bus loans. He said the amount is approximately \$130,000 and would be a significant benefit for Oak Creek Charter School. Mark made a motion for GC to gift the necessary funds to pay off Oak Creek Charter School’s bus loans. Brett seconded the motion and the motion passed unanimously.

D. Approve FORZA to Engage with Consilium to Construct a Gymnasium at Oak Creek Charter
 Discussion-Mark said Oak Creek has an extra parcel of land from when the school purchased the campus from Robert Cambo and wants to build a gymnasium. Oak Creek would secure the loan and Gulf Coast would lease from Oak Creek so both schools could use the facility. He said it would benefit both schools and assist with marketing/enrollment for Oak Creek, as well as being able to hold multiple events throughout the school year including community events and fundraisers. Brett asked what would be involved in the engagement. Chuck said it would be the initial stages of the project where Consilium would design the facility and estimate the cost. He said it’s not a guaranteed project, but this is the first step of the process to see if it is affordable. He asked Will how many additional classrooms would be added, and Will stated four classrooms and a new dojo. Brett made a motion to approve FORZA to engage with Consilium. Frank seconded the motion and the motion passed unanimously.

E. Approve Financials
 Discussion: Rafael gave a summary of the financials for all schools. Mark asked what the \$333,000 line item is under special revenue. Rafael stated it was the food service line item. Mark asked about the modulars at PCA and if there were cost savings. Chuck stated that leasing the modulars is not cost effective and they had a lot of issues with the condition of the modulars. He said it was necessary to continue growing the enrollment. Dawn mentioned the benefits of continuing to add K students and moving their students forward during construction. Mark asked if the schools were still receiving capital outlay and what that process

is. Will stated all three schools qualify for capital outlay and submitted the plan to the districts each year. The funds are used to make rent/bond payments. There were no other questions.

VIII. Reports:

- **Principal Reports:**
- **FORZA Education Management Reports:**

IX. Comments from the Board: (non-agenda items only)

Brett thanked everyone for their continued hard work and told them to keep it up. Helen wished everyone good luck for the start of the new school year.

X. Reconfirmation of Next Meeting Date: October 9, 2024

Mark confirmed the next meeting date and asked if anyone had any issues with the date. The meeting was confirmed by all.

XI. Adjournment:

Mark made a motion to adjourn the meeting at 5:11 p.m. Brett seconded the motion and the motion passed unanimously.

**Individuals wishing to address the Board of Directors under Public Comments, are requested to sign up prior to the beginning of the meeting by emailing Info@FORZAedu.com or by stating your name during Roll Call and requesting to speak. Individuals are limited to three minutes to present their comments.*

***The Board of Directors will not respond to extended public comments during the meeting, however, will follow up on any comments presented, in the most appropriate and time-effective manner.*

MINUTES FROM THE MEETING WILL BE AVAILABLE AT EACH SCHOOL & ON THE FOLLOWING WEBSITES:

PCAEDU.ORG
GCCAS.ORG
OCCSEDU.ORG
NRCAEDU.ORG